

Project Manager

Firm Name: Barnes Gromatzky Kosarek Architects

Contact Email: careers@bgkarchitects.com



URL: <http://bgkarchitects.com/>

Founded in 1985, **Barnes Gromatzky Kosarek Architects (“BGKA”)** is an Austin-based firm that focuses on large-scale civic, academic, and master planning projects. We are seeking a seasoned Project Manager with experience managing large projects through all phases of project delivery. Must be a team player with excellent leadership skills. Preference will be given to candidates with institutional experience and strong design/technical skills. This is a unique opportunity to join our growing firm to contribute from day one and become a valuable member of our team.

Required Qualifications

- Registered architect in the state of Texas
- Minimum of 5-10 years’ experience
- Proficient in Revit, AutoCAD, MS Office
- Project management experience leading project teams and working with clients on large complex projects
- Successful track record delivering projects on time and on budget
- Excellent leadership, communication and interpersonal skills
- Knowledge of architectural practice, including design, documentation, detailing, building materials, building codes and construction technologies
- Strong design and technical skills

Preferred Qualifications

- SketchUp, Adobe Creative Suite, VR tools
- Project management software tools
- Sustainable design experience and LEED accreditation
- Previous higher education and/or institutional project experience
- Master planning experience a bonus
- Willingness to attend/present at conferences and events to represent the firm

Qualified applicants should submit cover letter summarizing relevant qualifications, resume and portfolio to careers@bgkarchitects.com with “Project Manager – Your Name” in the subject line. No phone calls or drop-ins please. Competitive salary and benefits available.